



- Applicants must be present at the following month meeting at which their application is reviewed.
- Presentations cannot be longer than 20 minutes

**CREDITING REQUIREMENT** Upon project completion a permanent sign or plaque acknowledging the Holt County Visitor's Committee support shall be placed in a prominent location. For multi-year improvement projects, temporary signage acknowledging the support of the Holt County Visitor's Committee should be placed in a prominent location.

**ANNOUNCEMENT OF AWARD** Approved applicants will be notified by the Holt County Visitors Committee.

**CONTRACT** All award applicants (grantee) are subject to entering into a contract detailing each party's obligations with the Holt County Visitor's Committee. If the parties are unable to enter into a mutually agreeable contract, then the awarded grant will be disallowed.

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## HOLT COUNTY VISITORS COMMITTEE IMPROVEMENT FUND APPLICATION

Name of Organization

Contact Person

Title

Address

City

State

Zip

Telephone

Fax

Email

Project Name

Amount Requested

Estimated Project Cost

(Attach a detailed budget worksheet)

Please provide a brief description of the project:

Signature of applicant ( I signify that, if awarded, grant funds will only be used for improvements to visitor attractions owned by the public or any nonprofit organization, as the Nebraska Visitors Development Act, Neb. Rev. Stat. §81-1245 through §81-1263, et seq. (as amended from time to time) provides, as outlined in this application)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For each grant application you must include this completed cover sheet, a project description, a budget page, letter of support contractor bids and **PROOF OF NONPROFIT STATUS**.

Return To: Holt County Visitors Committee  
125 S. 4<sup>th</sup> Street  
O'Neill, NE 68763  
lauri@oneillchamber.com

How will this project increase visitation to or encourage visitors to stay longer in Holt County?

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What other agencies or groups are co-sponsoring the project?

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How will this improvement benefit Holt County?

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If this project is not awarded the entire requested amount will you continue with the project?

**A project budget and proof of nonprofit status or public ownership must be attached.**

## Budget Worksheet

(Include contractor bids if applicable)

Activity	Grant Amount Requested	Match (Cash)	Match (In-Kind)	Source & Brief Description of Match	Total Funds to be spent on this Grant Project Per Activity
<i>Example: Construction of ABC</i>	<i>75,000</i>	<i>12,500</i>	<i>12,500</i>	<i>Organization budget, volunteer labor</i>	<i>100,000</i>
<b>Totals</b>					

(Total of first three columns must equal the fifth column total)

## Improvement Grant Agreement

In consideration of a grant of \$ \_\_\_\_\_ from the Holt County Visitor's Committee, the undersigned Grantee agrees:

To use the grant only for the purpose expressed in the Approved Improvement Grant Application:

1. Grantee agrees to maintain records of expenditures and receipts.
2. Grantee agrees to present a final report with a full accounting on the manner in which the funds are spent, and copies of all paid receipts will be provided to the Holt County Visitor's Committee within 30 days of the conclusion of the project. Failure to submit paid receipts will result in a potential loss by Grantee of funds.
3. Grantee agrees to periodically update the Holt County Visitor's Committee on the progress of the project including timeline and projected date of completion.
4. To credit the Holt County Visitor's Committee as a sponsor of this project. For multi-year improvement projects, temporary signage acknowledging the support of the Holt County Visitor's Committee will be placed in a prominent location. At the conclusion of projects funded through the Improvement Fund, acknowledgment of support by the Holt County Visitor's Committee will be made through appropriate placement of a permanent plaque or sign stating such.
5. The grant funds may not be used (for):
  - a. General operating expenses
  - b. Additional or current personnel salaries
  - c. Supplies and equipment
  - d. Items not included in the approved grant application
  - e. In any manner that would violate the Nebraska Development Act, Neb. Rev. Stat. §81-1245, et seq. (as amended from time to time). All grants are discretionary, based upon available funds, other anticipated uses, appropriateness and anticipated effectiveness of proposed use. Neb. Rev. Stat. §81-1245, et seq. (as amended from time to time).
6. Grantee agrees to complete the funded project within 18 months of executing this agreement unless written authorization of deadline extension is received from the Holt County Visitor's Committee. For projects not completed within 18 month time frame without written authorization of extension, the grant will immediately be terminated and funds will not be distributed.
7. The individual signing this Grant Agreement hereby represents that he or she is duly authorized to exercise such Agreement in the capacity in which he or she is executing the same.

Organization Name, Grantee:

By: \_\_\_\_\_ Title: \_\_\_\_\_

Date: \_\_\_\_\_

Approved by (title) \_\_\_\_\_: